



Engineering • Sales • Installation

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FROM: Albert Terrazas
Wright Process Systems

April 20, 2007

RE: Open Position for CAD Draftsperson

COMPANY DESCRIPTION:

Wright Process Systems is an Industrial Engineering, Sales, Service, and General Contracting firm in the Food Process Industry, which operates out of Lodi to serve the greater Northern California area. We serve as a solution and system provider to our customers' mechanical, automation, construction, and developmental needs. Please visit our website for more information – www.wrightps.com.

POSITION DESCRIPTION:

Wright Process is looking to hire a part time CAD draftsperson to help with our growing drafting and 3D modeling needs. The ideal candidate will command an intermediate understanding of AutoCAD functionality that can be employed towards industry specific drafting and modeling. This person will also be needed to help out with other shop-related duties, which will involve working with actual industrial equipment and components.

This is an entry-level position with flexible hours allowing for school schedules. This position will begin as part time, and increase as our needs and the employee's capabilities increase. This position has the opportunity for growth and additional responsibility as deemed appropriate. There are no benefits given to this part time position.

QUALIFICATIONS:

- 1) Experience with AutoCAD v 2004 or higher
- 2) AutoCAD proficient with 2D and 3D geometry for the mechanical and industrial disciplines
- 3) Strong mathematical, communication, and organizational skills
- 4) Willing to work closely and directly under our Engineers and CAD Administrator
- 5) Willing to be involved with non-drafting duties, such as field site assessment, delivery runs, basic office duties, data entry, and shop work
- 6) California valid drivers license and active personal insurance policy for driving duties

CONTACT INFORMATION:

Please contact Albert at 209 – 369 – 2795. If I am not available, please leave your call back information. Résumés may be faxed to my attention at 209 – 369 – 8348. Please call before sending any documents over.

Thank you,

Albert Terrazas